



# Specifications for Supplied Files

## **Adobe InDesign** Versions 1-CS3

Please contact us first before supplying files if using transparencies or other effects. Many issues are caused by fonts, so please ensure all fonts are supplied and linked photos are all supplied in CMYK at 300dpi or higher. There also needs to be 3-5mm bleed on each trimmed edge if any image goes to edge of page. High Resolution PDF files from InDesign are also acceptable, please see PDF section below.

## **Quark XPress** Versions 4-7

Many issues are caused by fonts, so please ensure all fonts are supplied and linked photos are all supplied in CMYK at 300dpi or higher. There also needs to be 3-5mm bleed on each trimmed edge if any image goes to edge of page. High Resolution PDF files from Quark are also acceptable, please see PDF section below.

## **Adobe Illustrator** Versions 6-CS3

Effects and transparencies in Illustrator are often not compatible with plate output – please do not use filters, although basic effects are normally okay, consult us if any questions. Files to be saved in EPS format if possible with all fonts converted to outlines/curves. Please create one page per document at the size of the finished trim size, with 3-5mm bleed on each trimmed edge if any image goes to edge of page. Please ensure all linked photos are supplied in CMYK and are either embedded or supplied separately.

## **Adobe Acrobat PDF**

Files must be created with Acrobat Distiller where possible in high resolution (300dpi) and please inform Accent Press of the source program in case any problems arise. Ensure all fonts are embedded/outlined and all images are in CMYK or the appropriate spot colour. Please ensure there is 3-5mm bleed with trim/crop marks. Please do not use compression lower than 300dpi.

## **Adobe Photoshop** Versions 5-CS3

For maximum quality please save originals as TIFF or EPS (avoid JPEG compression) with a minimum of 300dpi resolution at size. Text supplied in Photoshop may also result in a loss of quality and is better to be supplied in a layout program. Colour files to be CMYK and mono images in Greyscale. Please ensure there is 3-5mm bleed with trim/crop marks if necessary.

## **Corel Draw** Versions 8-11

Files to be saved in EPS format if possible with all fonts converted to outlines/curves. Please create one page per document at the size of the finished trim size, with 3-5mm bleed on each trimmed edge if any image goes to edge of page. Please ensure all linked photos are supplied in CMYK and are either embedded or supplied separately.

## **Microsoft Word/Excel/Powerpoint**

Files can be supplied as text/mockups for us to format or rebuild artwork **ONLY**. We **CANNOT** use these files as print ready artwork. Please ensure all photos, images, logos are supplied separately if possible. A small pre-press charge applies to convert and resave Word files for print, Excel and Powerpoint files need to be rebuilt.

## **Microsoft Publisher**

These files can be supplied as text/mockups for us to format or rebuild artwork **ONLY**. We **CANNOT** use Microsoft Publisher as print ready art. Please ensure all photos, images, logos are supplied separately. A small pre-press charge applies to convert and resave Publisher files for print, some elements may need to be rebuilt.